



PTO GIFTS PROGRAM

Requests for PTO Funding 2017-18

Any teacher, parent, or student who has a request for funds from the PTO must fill out this form. Please answer these questions as thoroughly as possible, providing supporting detail and information. When completed, please return to the administration at either school by **Monday, October 23, 2017**.

1. Define your request:

2. Amount requested:

18 copies of Out of Wo

3. Can this project be funded in stages? If yes, what timetable is involved? If no, please explain your due date for funds.

I would love to deliver these books to all homeroom classes after Winter Break. It would be ideal to have this project funded at once so that all books can be purchased together and delivered to teachers by February 2019.

4. Has this request been reviewed by the school administration? What was their response as to its merit and priority?

