

PTO GIFTS PROGRAM

Requests for PTO Funding 2019-20

Any teacher, parent, or student who has a request for funds from the PTO must fill out this form. Please answer these questions as thoroughly as possible, providing supporting detail and information. When completed, please return to the administration at either school by **Friday, December 13, 2019**.

1. Define your request:

The Student Council would like to purchase a new eagle costume to be used as our school mascot. The current costume is very old and unpleasant to wear, and it is time for an upgrade. The students would like to include our mascot in more events, and would like to have Student Council representatives wear the costume to promote school spirit.

2. Amount requested: \$450

3. Can this project be funded in stages? If yes, what timetable is involved? If no, please explain your due date for funds.

No, we need to purchase a whole costume.

4. Has this request been reviewed by the school administration? What was their response as to its merit and priority?

Yes, it was discussed with Dr. Sukenik and she said it was a good idea.

5. Number of Students that will be impacted or benefit from your request:

The whole school will be impacted and benefited from this request. The eagle costume is used at assemblies and sporting events to increase school spirit.

6. Is this a one-time request or do you envision needing additional PTO funds in the future or long range? If you will require additional PTO funds, please explain why this cannot be added into your annual budget.

This is a one time request.

7. What is the intended goal of your request? Would it have any other uses or applications? Is this a start up program or is it enhancing an existing program? Use additional paper if needed.

The intended goal is to have a new costume to enhance school spirit. The students in Student Council want to help increase the use of the mascot at school. Many of the events they plan would be more spirited with the mascot there. This includes selling concessions at sporting events, holiday events, and fundraisers.

8. What are the long range benefits of your request?

By purchasing a high quality costume this should last for years and many students will see the costume raising school spirit.

9. If you are requesting a capital asset/investment, please provide a minimum of two options/pricing quotes on the item and attach to this form. Please identify your first choice and why.

10. Have you exhausted all other funding options before coming to the PTO Gifts Program?

Yes