



## PTO GIFTS PROGRAM

### Requests for PTO Funding 2017-18

---

Any teacher, parent, or student who has a request for funds from the PTO must fill out this form. Please answer these questions as thoroughly as possible, providing supporting detail and information. When completed, please return to the administration at either school by **Monday, October 23, 2017**.

---

**1. Define your request:**

I am requesting funding for a special collection of books for the Sunset Ridge Learning Center. In conjunction with the work of the Empathy Ambassadors, I would like to develop a collection of Empathy-related books for the readers at Sunset Ridge. This request would fund this book collection, which would be built by the students and staff involved in Empathy Ambassadors during the 2018-19 school year.

**2. Amount requested:**

\$300, this would budget for roughly 20-30 books for our collection.

**3. Can this project be funded in stages? If yes, what timetable is involved? If no, please explain your due date for funds.**

This project could be funded in stages if necessary. We would likely start developing our list of books during January and February. If this project is funded in stages, we could purchase the first half of the books (\$150) during February, and the second half (\$150) during April or May.

**4. Has this request been reviewed by the school administration? What was their response as to its merit and priority?**

Dr. Sukenik approved this request via email.

**5. Number of Students that will be impacted or benefit from your request:**

This request will benefit all of our students at SRS. Every student accesses resources through our Learning Center, and these books will be made available to any student or staff member at SRS.

**6. Is this a one-time request or do you envision needing additional PTO funds in the future or long range? If you will require additional PTO funds, please explain why this cannot be added into your annual budget.**

This is a one-time request.

**7. What is the intended goal of your request? Would it have any other uses or applications? Is this a start up program or is it enhancing an existing program? Use additional paper if needed.**

The intended goal of this request is to encourage our students to “put themselves in the shoes” of more diverse individuals. The books purchased would not only teach students about empathy as a concept, but would share stories of diverse, cultural experiences. These books would be promoted in the Learning Center, and the Empathy Ambassadors will assist in the process of choosing books that are timely, directly related to their school wide goals, and age-appropriate for our 4th-8th graders.

By having these books readily available in the Learning Center, our students will have the opportunity to step into more diverse experiences through the stories that we read.

**8. What are the long range benefits of your request?**

The long range benefits of this request include a more educated student body on issues related to empathy, mental health, peer support, and cultural diversity. These books will be highlighted by our students and teachers to educate our students about what it means to be an empathetic person and to actively practice empathy at school.

**9. If you are requesting a capital asset/investment, please provide a minimum of two options/pricing quotes on the item and attach to this form. Please identify your first choice and why.**

For this PTO Gift application, we are actually hoping that our students will take the funding to develop their own, personalized list of recommended titles. Our Empathy Ambassadors will research books, and curate a list of recommendations for 4th-8th graders. We will likely purchase these books through Follet/Titlewave or Amazon. When we compile our lists in January and February, I am happy to share them with you to discuss pricing options.

**10. Have you exhausted all other funding options before coming to the PTO Gifts Program?**

Yes. We do not currently have the funds for this collection in our allotted library budget.

Thank you so much for your time and consideration!